

**America's Second Harvest of the Big Bend
Special Board Meeting - Entrepot Blvd. Purchase Contract
Thursday, January 24, 2019, 8:00 am – 8:15 am
St. John's Episcopal Church – Adult Classroom
211 North Monroe Street, Tallahassee, FL 32301**

Attendees: Ramsay Sims, Jowanna Oates, Leigh Jenkins, Jeff Ewaldt, Kristin Harrison, Jayme Agee, Wayne McDaniel, Pam Ridley, Velva Knapp, Justine Hicks, Denisha Sword, Rick Minor, Mary Dekle

I. Welcome/Call to Order (Ramsay Sims, President)

Ramsay Sims called the meeting to order.

II. CEO Report (Rick Minor)

ASHBB's portion of the contract has been signed. Department of Emergency Management (DEM) has not fully executed the contract at this time. ASHBB has not made any amendments to the contract. Once the fully executed contract has been received, the full board will be notified. In exercising an abundance of caution we are assuming the contract has been fully executed in order to comply with the Sunshine Laws.

When the contract is executed it is retroactive to July 1, 2018, permitting us to seek reimbursement for the facility upgrades resulting in approximate \$35,000 expenditures.

Jowanna and Gigi are the experts on Sunshine Laws. If you have any questions regarding this contract you may ask me as board members cannot discuss the subject between themselves outside of a public meeting.

Kristin: Will we be noticing these meetings to the public going forward?

Ramsay: Yes, each time until we spend the money and purchase the building.

Rick: The USDA loan/grant is fully going to the purchase of the building; the DEM contract is about \$600,000 for the remainder of the purchase price for the building, generator install and warehouse upgrades. We will need to discuss and inform you as we move forward on the generator and upgrades. When the need arises, we will discuss these actions in a public meeting.

III. Meeting Adjourned